



Infection Prevention Guidelines for Cultural Affairs Bureau Performance Venues

For the prevention of “COVID-19”, the Cultural Affairs Bureau has referenced *Prevent Novel Coronavirus Pneumonia – Advice on the Management of Collective Festive Events, and Recreational and Sports Activities* (hereinafter referred to as Advice) published by the Health Bureau (SS) and formulated the following guidelines:

Before Entering the Venue

- Work teams must comply with the recommendations issued by the Health Bureau in item 1.4 “In the event that the nature of activity does not favour the contestants or performers to wear a mask (e.g. physical trainings, sports competitions, performances), they are required to be tested according to the following table (for intercollegiate sports activities and public sports activities, please refer to the guidelines of the corresponding supervising entities):

Session of Activity	Completion of the whole course of the primary vaccination series for at least 14 days (A green Macao Health Code with a “golden” or “purple” frame)	
	Yes	No
First event or competition	Presentation of a negative nucleic acid test certificate within 48 hours	Presentation of a negative nucleic acid test certificate within 48 hours
Subsequent events or competitions	Presentation of a proof of negative RAT of the day or a negative nucleic acid test certificate within 48 hours	Presentation of a negative nucleic acid test certificate within 48 hours

” ;



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- A Representative of the venue hirer/applicant should sign *Infection Prevention Declaration for Cultural Affairs Bureau Performance Venues* to acknowledge understanding of the advice by SS and this Guideline, and will organize activity in accordance with the aforementioned documents;
- All personnel must wear face masks, receive temperature check and present “Macao Health Code”;
- Those with temperature over 37°C, fever or with respiratory symptoms are not allowed to enter and should immediately seek medical consultation;
- All personnel must be able to comply with the requirements related to Management of spectators and participants stated in Item 2.6 of the Advice published by the Health Bureau (SS): “If all individuals in the event (including staff, performers, participants, spectators, etc.) have completed the full primary series of COVID-19 vaccine (two doses for either inactivated or mRNA vaccines) for 14 days, or hold a negative report of COVID-19 nucleic acid test within 48 hours, an audience capacity of 75% would be allowed; otherwise, a minimum distance of 1 metre should be maintained between seats and a 50% audience capacity limit would be applied.”

After Entering the Venue

- Please use alcohol-based hand sanitizers to disinfect both hands;
- If non-performers have to go on stage for rehearsals, video recording or performance, they must always wear masks;
- Avoid gathering. Please maintain a social distance of at least 1 metre with others if possible;
- During entry or exit, please do not gather or stay behind in the venue unless necessary;
- Please maintain personal hygiene. Eating and drinking is not allowed unless specific eating or drinking area is provided by the venue;



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- Crowd control measures are implemented in each venue to control the number of people entering. Should the number of people reach the established limit, please comply with instructions given by venue staff to enter or leave the venue.

Entering the Backstage

- In response to prevention measures, personnel entering the backstage must arrive 15 to 30 minutes in advance (depending on the number of personnel);
- If required by the venue, personnel entering the backstage must undergo temperature checks. Those with forehead temperature above 37°C, fever or with respiratory symptoms will not be allowed to enter;
- If required by the venue, the organizer has to provide a list of personnel that will enter the backstage in advance for identification;
- If required by the venue, all personnel entering backstage must present their “Macao Health Code”. Only those with a green code can enter;
- All personnel entering backstage must use alcoholic hand sanitizers to disinfect both hands. Alcoholic hand sanitizers are provided by the organizer;
- If permission is not given by the venue for food consumption in a specified area, eating and drinking is prohibited. If required, the organizer must coordinate with venue management to arrange ample space and staggered time schedule for meals.

Planning Performances and Extended Activities

- Should there be any discrepancies between this guideline and the venue booking guidelines, this guideline should prevail;
- Event organizers should ensure that personnel who have not taken the nucleic acid test for COVID-19 or have not received two doses of COVID-19 vaccine at least 14 days earlier comply with the requirements stated in Item 1.2 of the Advice published by the Health Bureau (SS): “All contestants, performers and



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staff are advised to wear a mask at all times. The mask should not be removed unless absolutely necessary, such as eating.” and Item 1.4: In the event that the nature of activity does not favour the contestants or performers to wear a mask (e.g. physical trainings, sports competitions, performances), they are required to be tested according to the following table (for intercollegiate sports activities and public sports activities, please refer to the guidelines of the corresponding supervising entities):

Session of Activity	Completion of the whole course of the primary vaccination series for at least 14 days (A green Macao Health Code with a “golden” or “purple” frame)	
	Yes	No
First event or competition	Presentation of a negative nucleic acid test certificate within 48 hours	Presentation of a negative nucleic acid test certificate within 48 hours
Subsequent events or competitions	Presentation of a proof of negative RAT of the day or a negative nucleic acid test certificate within 48 hours	Presentation of a negative nucleic acid test certificate within 48 hours

- The renting/borrowing unit must ensure that the staff concerned comply with the recommendation 1.9 issued by the Health Bureau: “Members of the same group/team should dine in the allocated spaces if possible. Keep a minimum distance of 1 meter from each other while eating.”;
- Reduce the number of irrelevant personnel in each performance, and avoid on-site interaction with the audience, such as group photos, presenting bouquets etc;



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- To reduce crowd gathering, extended activities such as photo-taking, autograph sessions, exhibitions and so forth should not be held in the foyer;
- When planning the layout of the performance and audience area (if necessary), please refer to the table showing the maximum capacity of each venue in p.6. Event organizers should comply with the requirements stated in Item 2.6 of the Advice published by the Health Bureau (SS): “If all individuals in the event (including staff, performers, participants, spectators, etc.) have completed the full primary series of COVID-19 vaccine (two doses for either inactivated or mRNA vaccines) for 14 days, or hold a negative report of COVID-19 nucleic acid test within 48 hours, an audience capacity of 75% would be allowed; otherwise, a minimum distance of 1 metre should be maintained between seats and a 50% audience capacity limit would be applied.”; The Hirer/Applicant must decide prior to the opening of ticket sales or distributing of tickets to the public whether to follow a 75% or 50% limit of the venue’s seating capacity. The initial decision and shall not be altered and the activity should follow the respective venue’s seat plan.
- Please carry out rehearsals in an open space or a place with good air ventilation. Before each rehearsal, the organizer must make sure that all personnel does not have a fever or any symptoms of infection;
- Please schedule multiple timeslots and teams for rehearsals or performances so as to minimize the gathering of people in different time periods and locations;
- As the audience can enter the venue 30 minutes before the performance, please prepare the venue for entrance at least 60 minutes prior to show starts;
- Please include the reminder: “Please line up 30 minutes (depending on the venue) prior to performance for prevention measures. Let’s work together to fight against infection”, or similar wordings in your respective promotional channels to remind public to arrive early so as to prevent crowding at the entrance when large numbers of people are trying to enter the venue;



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- After the activity ends, please do not stay behind and leave the venue in an orderly manner with distance apart.

General Guidelines

- During the rental period, if any team personnel show suspected or confirmed symptoms of infection, please inform the person-in-charge of the venue;
- For venues with more than one theatres, in order to reduce crowd gathering and avoid large-scale hording between the theatres, show time of different performances should be staggered (reference time schedule below). If the main organizer needs to change the performance time slot, they must coordinate with the venue in advance and allow the audience enter the venue at least 30 minutes before the performance;

	Audience Admission (Afternoon)	Performance time (Afternoon)	Audience Admission (Evening)	Performance time (Evening)
Small Auditorium	14:15	14:45	19:15	19:45
Grand Auditorium	14:30	15:00	19:30	20:00

- The maximum capacity for each venue is listed below. The capacity limit will be adjusted according to the development of the epidemic. Should there be any changes, please refer to the latest guidelines issued by the venue.

Venue	Maximum Audience		Working Personnel	Maximum Capacity		
	50%	75%		50%	75%	
Navy Yard No. 2	50 ppl	75 ppl	15 ppl	65 ppl	90 ppl	
Old Court Building	Black Box Theatre	45 ppl	70 ppl	20 ppl	65 ppl	90 ppl
	Exhibition Hall	40 ppl	60 ppl	-	40 ppl	60 ppl
	Rehearsal room	-	-	10 ppl	10 ppl	
Dom Pedro V Theatre	Performance	133 ppl	200 ppl	25 ppl	158 ppl	225 ppl
	Visit	20 ppl	30 ppl	15 ppl	35 ppl	45 ppl
Macao Cultural Centre	Grand Auditorium	543 ppl	809 ppl	150 ppl	693 ppl	959 ppl
	Small Auditorium	192 ppl	291 ppl	65 ppl	257 ppl	356 ppl
	Rehearsal Room	-	-	75 ppl	75 ppl	
	Medium Rehearsal Studio	-	-	20 ppl	20 ppl	
	Small Rehearsal Studio	-	-	10 ppl	10 ppl	
Macao Conservatory	Hall	40 ppl	60 ppl	15 ppl	55 ppl	75 ppl



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Governo da Região Administrativa Especial de Macau
文化局
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- If the organizer/individual booking the venue violates the above guidelines and measures and still fail to comply after warning, the Bureau has the right to cancel the booking of the venue immediately so as to ensure the health status of the audience, working personnel, and staff of the Bureau.



澳門特別行政區政府
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Infection Prevention Declaration for Cultural Affairs Bureau Performance Venues

_____ (Name of representative of venue hirer/applicant), on behalf of the
_____ (Name of venue hirer/applicant), I have read and
understood the full content of *Novel Coronavirus Pneumonia Prevention – Advice on the
Management of Collective Festive Events and Recreational and Sports Activities* published by the
Health Bureau and *Infection Prevention Guidelines for Cultural Affairs Bureau Performance
Venues* published by the Cultural Affairs Bureau, and hereby agreed to comply strictly with the
outlined in the aforementioned guidelines while organizing activity from _____ to _____ (hiring
duration), according to the following:

1. The hirer/applicant must decide prior to the opening of ticket sales or distributing of tickets to the public whether to follow a 75% or 50% limit of the venue's seating capacity. The initial decision shall not be altered and the activity should follow the respective venue's seat plan.
2. The hirer/applicant must efficiently control the number of people allowed in the venue in order not to surpass the established seating limit.
3. The hirer/applicant must ensure that the people allowed in the venues will keep a suitable and safe distance between them.
4. During box office sales/ ticket distribution, the hirer/applicant shall inform the public of terms and conditions on the venue's admission. The hirer/applicant shall also handle and guide people whose admission is denied for failing to comply with the necessary requirements (namely collaborators, artists, participants and audience members, etc).

Signature and /or stamp by

venue hirer / applicant: _____

Date: _____

Effective in May 2022