

This form is a request to reserve a venue for upcoming event. Please do not re-submit to avoid duplicate enquiries.

Part I: Details of Applicants (Event Organizer)

Name of Organization: _____

Nature of Organization: ☐ Macau Registered Non-Profit-making Organization ☐ Macau Government Department
☐ Others (Please specify) _____

Contact Person: _____ Fax: _____

Contact E-mail: _____ Tel: _____

Part II: Enquired Period and Event Details (Submit together with details of the event & profile of Association)

Event Name: _____

Enquire Venue: ☐ Grand Auditorium ☐ Small Auditorium ☐ Box I ☐ Box II
☐ Conference Room (☐ Full ☐ 2/3Rm ☐ 1/3Rm) ☐ VIP room ☐ Foyer
☐ Black Box Multi-purpose Room (☐ Full ☐ 1/2 Rm) ☐ Orchestra Rehearsal Room
☐ Multi-purpose Rehearsal Room
☐ Studio (☐ Estúdio de Dança ☐ MRI ☐ MRII ☐ G01 ☐ G02) ☐ Others: _____

Enquire date: _____ Till _____ (YYYY/MM/DD) No. of date(s): _____

Showtime(s): _____ (Minutes) No. of performer(s): _____

No. of show(s): _____ Diff. Repertoire: ☐ Yes ☐ No (**Please provide technical rider**)

Performance group: _____

Nature of event: ☐ Yes (Performance Art) ☐ No (Please specify) _____

Event details ☐ Available (Submitted) ☐ No available (To be submitted)

Requested date: ☐ Yes (Dates cannot be changed) ☐ No (Dates are flexible)

Waiting list ☐ Yes (Included in Waiting list) ☐ No (Excluded in Waiting list)

Event open to public: ☐ Yes ☐ No (Exclusive for invited guests)

Part III: Event Category (Please mark "X" in the appropriate boxes)

I ☐ Dance ☐ Opera/Chinese Opera ☐ Non-amplified instrumental / Vocal performance ☐ Musical ☐ Drama

II ☐ Variety show ☐ Chinese Opera – Excerpts ☐ Amplified Concert

III ☐ Multi-media ☐ Magical Performance

IV Performing related event: ☐ Competition/Ceremony ☐ Seminar/Workshop ☐ Rehearsal

V Non -performing related: event: ☐ Competition/Ceremony ☐ Seminar/Workshop

VI Others: _____

Part IV: Basic Requirement (Please mark "X" in the appropriate boxes)

Non-amplified instrumental / Vocal performance: ☐ Sound Enclosure set up (Acoustics Shell) ☐ Choir Risers
☐ Orchestra Platform ☐ Orchestra Pit

Other type of performance: ☐ Lighting ☐ Microphone
☐ Video Output ☐ Black Dance Marley Tiles
☐ Green Carpet for Chinese Opera ☐ Orchestra Pit
☐ Orchestra Platform ☐ Choir Risers

- We may require additional event information and we may refuse to process the Enquiry Form if it is not submitted by the specified date.
- Booking requests shall be submitted at least 3 months prior to the event date.
- Enquiry forms shall be processed at the earliest, 9 months prior to the event date.
- For further inquiries, please contact (853) 8797-7301, 8797-7306, 8797-7307 or Fax 2875 1395.