

ANNEX

Code of Conduct for Visitors to the ‘Macao Centre for the Preservation and Transmission of the Cultural Heritage of the Palace Museum’

For the good order at the ‘Macao Centre for the Preservation and Transmission of the Cultural Heritage of the Palace Museum’ (hereinafter referred to as the ‘Centre’), and the safety of the Centre's exhibits and visitors, this Code of Conduct has been formulated for visitors.

1. Dangerous items such as inflammable, explosive, poisonous and harmful substances are strictly prohibited;
2. No smoking, eating or drinking;
3. Please do not bring any pet, large object or luggage into the Centre;
4. Keep a safe distance from the exhibits and do not touch the exhibits;
5. Please keep the Centre clean and do not deface or damage its fixtures, walls and facilities;
6. Please refrain from talking aloud, running or acting in a disruptive way;
7. Do not use any flash, selfie stick or monopod/tripod alike, and do not conduct commercial or large-scale photographing/filming without prior permission;
8. In order not to affect public visits, except for general commemorative filming, any other filming must be submitted to the Cultural Affairs Bureau, 20 days in advance, for permission. Please refer to: www.icm.gov.mo/en/FilmLicense
9. In case of peak hours or an emergency (e.g. when Tropical Cyclone Signal No. 8 or above is about to be hoisted), please follow the instructions of the staff for orderly entry or exit;
10. Children must be accompanied by adults in the Centre;
11. For security reasons, CCTV has been installed in the Centre and is recording 24 /7;
12. Staff may take photographs, audio- or video-recordings during any exhibition or activity for record, publicity or publication purposes without prior notice;
13. Please observe this Code of Conduct, other supplementary rules and anti-epidemic measures. Staff has the right to ask visitors to leave the Centre if they fail to observe these rules or do not heed advice for corrective actions;
14. The Cultural Affairs Bureau reserves the right of final interpretation.